

RECOVERY HOUSING RULES

You have made a choice to live in an environment that is alcohol and drug-free. The following Recovery Housing Rules are provided to help the facility run smoothly, and to promote a cooperative and supportive environment.

GENERAL RULES FOR RESIDENTS UPON MOVE-IN:

1. Absolutely no alcohol and drug use by any resident, staff or visitor of the house on or off the premises. Law enforcement will be notified if there is illegal drug use in the house by any client or visitor. Any resident in possession of alcohol and/or drugs is prohibited and will be immediately discharged from the house.

2. Each resident will meet with the Recovery House Manager and establish individualized plans that include the following rules and guidelines:

a. Community: As a resident, your participation in house meetings is vital. Any absence from house meetings must be discussed in advance with the Resident manager.

b. Visitation: All visitors and guests must be approved to visit by the Recovery Housing Manger. Visitors and guests are expected to be clean, sober, and courteous. Visitors and guests are only allowed in the first floor common areas between the hours of 4:30 and 8:00 p.m. Guests may not stay overnight.

c. Leaving the Facility: All residents are required to sign in and out when leaving the house.

d. Curfew: Curfew will be determined on an individual basis.

e. Phone Calls: Residents can make phone calls on the house phones between 3:00 pm – 9:30 pm.

f. Rent: Residents rent will be determined on an individual basis. Rent amount may change based on one's ability to pay and income.

g. Length of Stay: Residents length of stay will be determined on an individual basis with the Recovery House Manager.

h. Weekly Schedule: Residents are expected to complete and submit weekly schedules to the Recovery House Manager no later than 3:00 pm Thursday.

i. Expectations for Recovery Support: Residents are expected to attend a minimum of five (5) sober support meetings, one each day for 5 out of 7 days. Residents are expected to provide documentation of meetings attended to Recovery House Manger

j. Medication: Residents must inform Recovery House staff of any and all medications. All medications must be documented by Recovery Housing Manger at intake. See Recovery House procedure for storing and dispersing medications.

3. Residents are expected to keep the house clean, neat and safe. A list of chores will be posted weekly. Residents are expected to complete their assigned chore daily. The inability to complete a chore must be discussed with the Resident Manager in advance, if possible, so that proper arrangements can be made. Repeated inability to participate in chores may be grounds for dismissal.

4. Residents are expected to keep their bedrooms neat and clean at all times. Resident Manager will inspect rooms weekly for cleanliness. Any identified issues related to the health and safety will be addressed immediately with a corrective action plan.
5. Shared spaces/common areas are treated with courtesy, respect, cleanliness, and sharing. Please do not leave personal items in these areas after you are finished using them. Please keep them neat and clean at all times.
6. Residents are expected to be good neighbors, not just “non-disturbing” neighbors. A good neighbor is respectful of the facility and personal property, is mindful of noise and loud activity, and is kind and considerate when talking to other residents.
7. Smoking is not allowed in the building at any time. Smoking is only allowed in designated areas between the hours of 6:00 am – 9:30 pm.
8. Recovery House staff have the right to request residents to provide a urine sample or other drug test; this includes random alcohol and/or drug tests. If a resident refuses to submit to any alcohol and/or drug testing, the resident will be immediately discharged from the house.
9. Each Resident accepts full responsibility for any personal property or belongings. Residents should keep any item(s) of sentimental or significant value locked in their storage locker.
10. Recovery House staff are not responsible for the loss, damage and/or theft of any resident’s personal property or belongings, unless due to fire or flood.
11. Any resident caught stealing of anything will be immediately discharged from the house.
12. Physical violence and/or threatening physical violence toward another resident and/or staff person will result in immediate discharge from the house.
13. Residents are not allowed to borrow money from other residents and/or staff. Borrowing or lending money is often an issue that can cause arguments or other problems between residents. It can also create situations of mistrust. Therefore, it is not permitted while living in this recovery residence.
14. Sexual activities between residents or between residents and their guests are not permitted in this recovery residence.
15. Please provide the Recovery House Manager with a 30-day notice for your planned move-out. Once a date for move-out is agreed upon, please remove all belongings and return the room to its original state by 5:00 pm on the move-out date. If an extension is needed, an agreement must be made in writing with the Recovery House Manager.
16. If you are asked to move out of the residence due to unsafe behavior (i.e. drug or alcohol use, violent behavior, theft, etc.), you will be escorted by the Recovery House Manager to your room so that you can gather your belongings. Arrangements for picking up the remainder of your belongings (if needed) will be made with the resident manager. A surrender of your keys to the facility will be made at this time as well. Any personal belongings left at the house after three days post the agreed-upon move-out date will be donated or discarded without compensation.

VIOLATION OF ANY RULE MAY RESULT IN IMMEDIATE DISCHARGE FROM THE HOUSE

I, _____, agree to follow all Recovery House rules.

CLIENT SIGNATURE _____

DATE _____

RECOVERY HOUSING MANAGER _____

DATE _____